

MONDAY, JUNE 20, 2011

Minutes of the 751st meeting of the Metropolitan Water District of Salt Lake & Sandy

The Board Meeting of the Metropolitan Water District of Salt Lake & Sandy on Monday, June 20, 2011 began at 4:30 p.m. in the District's Board Room located at 3430 East Danish Road, Cottonwood Heights, Utah 84093.

The following Trustees were present:

John S. Kirkham	-Chair
Tom Godfrey	-Vice Chair
Lee Kapaloski	-Secretary
Donald Y. Milne	-Trustee
Patricia Comarell	-Trustee
David L. Buhler	-Trustee
Kathy W. Loveless	-Trustee

Also present:

Michael Wilson, General Manager
Michael DeVries, Assistant General Manager/Information Services Manager
Annalee Munsey, Administrative Supervisor
Wayne Winsor, Engineering Manager
Matt Tietje, Support Services Supervisor
Cláudia Wheeler, Environmental Services Manager
Sonya Shepherd, Accountant
Steve Stocking, Maintenance Manager
Shawn Draney, Snow, Christensen & Martineau
Shane Pace, Sandy City Public Utilities
Jeff Budge, Provo River Water Users Association
Chris Finlinson, Central Utah Water Conservancy District
Michael Collins, Bowen Collins & Associates
Ken Bousfield, Division of Drinking Water

Work Session Agenda

1. Open Meeting Act training
2. Discuss Provo Reservoir Canal Enclosure Project
3. Division of Drinking Water overview
4. Other

Board Meeting Agenda

1. Call to order
2. Public comment
3. Engineering Committee report:
 - a. Consider approval of disposal of property

- b. Reporting items
4. Finance Committee
 - a. Consider approval resolution 1850 for fiscal year 2012 budget
 - b. Reporting items
5. Management Advisory Committee
 - a. Consider approval of changes to the District's Policies and Procedures
6. Executive Committee
 - a. Consider approval of compensation appointed positions
 - b. Consider approval of resolution 1851 regarding proxy voting for Utah Lake Water Users Association shares
7. Consider election of officers
8. Consider approval of board meeting minutes dated May 16, 2011
9. Consider acceptance of financial reports
10. Reporting/Scheduling items
11. Other Business
12. Items to be discussed at the next meeting
13. Closed session (if necessary)
14. Adjourn

Work Session

Open Meeting Act training

Mr. Draney provided training to the Board members on the Open Meeting Act in accordance with Utah State statute. Mr. Draney reviewed the guidelines for closed meetings. The Board recommended including in the minutes the arrival and departure of board members during a board meeting.

Discuss Provo Reservoir Canal Enclosure Project

Mr. Budge discussed the progress of the Provo Reservoir Canal Enclosure Project and the flooding concerns related to Grove Creek and Battle Creek in Pleasant Grove.

Division of Drinking Water overview

Mr. Bousfield, Division Director, presented an overview of the Division of Drinking Water. He reviewed the Safe Drinking Water Act, the programs of the Division and how they relate to the District.

Other

No other business was discussed.

Board Meeting

Call to order

At 4:39 p.m. the Chair called the meeting to order and welcomed board members, staff and guests.

Public comment

The Chair invited any public comment. No public comment was made.

Engineering Committee report

The Chair referred the board members to the Capital Project Reports and other reports included in the Board packet.

Consider approval of disposal of property

A professional survey was completed last summer to identify the Salt Lake Aqueduct easement and degree of encroachment at the Zdenek Sorf property. The survey indicated a triangular portion of the Sorf home encroached into the easement. District staff worked with a surveyor to create a legal description for the abandonment of easement encumbered by the house. The Engineering Committee reviewed the staff proposal at the June 9, 2011 committee meeting and recommended Board action.

Mr. Kapaloski motioned to approve disposal of property acting consistent with the District's Policies and Procedures and independent of litigation with Mr. Sorf; Mr. Milne seconded the motion and the motion carried unanimously.

Finance Committee

The Finance Committee met on June 8, 2011 and reviewed the updates to the fiscal year 2012 budget. The committee also discussed the Treasurer's Bond, public employee dishonesty policy and the District's insurance policy practices with Mr. Kery Oldroyd from Moreton & Company. The automobile and liability insurance carrier was changed to American Alternative. The Committee also reviewed electronic payments dated January - March 2011 and has recommended that the District investigate using electronic payments for more of the District's financial transactions. The Finance Committee also reviewed the changes to Chapter 4 of the District's Policies and Procedures.

Consider approval resolution 1850 for fiscal year 2012 budget

Mr. Wilson reviewed Resolution 1850 which details the amendments to the tentative budget that was adopted on April 18, 2011. The resolution also details the certified tax rates and property taxes for Salt Lake City and Sandy City.

Mr. Buhler motioned to approve Resolution 1850 for fiscal year 2012 budget, including the adjustment to 1a to reflect the actual numbers; Mr. Godfrey seconded the motion, and the motion carried unanimously upon roll call:

Mr. Buhler	-aye
Ms. Comarell	-aye
Mr. Kirkham	-aye
Mr. Godfrey	-aye
Mr. Kapaloski	-aye
Ms. Loveless	-aye
Mr. Milne	-aye

Management Advisory Committee

Ms. Comarell outlined the proposed changes to the District's Policies and Procedures. These changes were reviewed and accepted by the Management Advisory Committee on June 9, 2011. The Committee directed the staff to research Medicare supplement options and recommend a policy to the Management Advisory Committee.

Consider approval of changes to the District's Policies and Procedures

Mr. Godfrey motioned to approve the changes to the District's Policies and Procedures; Ms. Comarell seconded the motion and the motion passed unanimously.

Executive Committee

The Executive Committee reviewed the compensation for the General Manager and the billing rate for the District's Legal Counsel. The FY 2012 budget will reflect the change to the wage and salary information.

Consider approval of resolution 1851 regarding proxy voting for Utah Lake Water Users Association shares

The Executive Committee also reviewed Resolution 1851 and the committee recommended changes to the resolution. The resolution was updated prior to the board meeting.

Mr. Godfrey motioned to approve Resolution 1851 regarding proxy voting for Utah Lake Water Users Association shares; Ms. Comarell seconded the motion, and the motion carried unanimously upon roll call:

Mr. Kirkham	-aye
Mr. Kapaloski	-aye
Mr. Godfrey	-aye
Mr. Milne	-aye
Ms. Loveless	-aye
Mr. Buhler	-aye
Ms. Comarell	-aye

Consider election of officers

Mr. Milne motioned to maintain the current officers with Mr. Kirkham as Chair, Mr. Godfrey as Vice Chair, and Mr. Kapaloski as Secretary; Mr. Buhler seconded the motion and it passed unanimously.

Consider approval of board meeting minutes dated May 16, 2011

Mr. Milne motioned to approve the Board Meeting Minutes dated May 16, 2011 with changes noted; Ms. Comarell seconded the motion, and it carried unanimously.

Consider acceptance of financial reports

Ms. Comarell motioned to accept the May 2011 financial reports; Mr. Milne seconded the motion, and the motion carried unanimously.

Reporting/Scheduling items

The Chair approved cancellation of the July 18, 2011 board meeting subject to the General Manager requiring a board meeting.

Other Business

Mr. Milne reported on the American Water Works Association Annual Conference in Washington, D.C. Mr. Milne, Ms. Loveless, Mr. Godfrey, and Mr. DeVries were able to meet with the Utah delegation to discuss title transfer of the Provo Reservoir Canal and other District related matters.

Mr. Wilson reported that the legislative task force for water issues met for the first time and the task force will be reviewing funding of water projects in Utah and the recodification of mutual irrigation companies.

Adjourn

At 5:25 p.m. the board meeting adjourned.

Chair

Secretary