

Agenda Item: Consider approval of fleet vehicle purchase

Objective: Seek approval for procurement of two utility trucks.

Background: The Fiscal Year 2018 Capital Budget includes the addition of one utility truck and replacement of two utility trucks. The added utility truck was procured in August 2018 and has been received.

Staff developed vehicle specifications and sought quotes in accordance with the State of Utah Approved Vendor List for vehicle procurement. Staff chose to procure two Ford F350 trucks. Quotes were sought from four vendors and received from three, as follows:

Vendor/Manufacturer	Price
Ken Garff	\$64,182.00
Larry H Miller	\$67,347.00
Young Ford	\$64,006.00
Henry Day Ford	Unresponsive

These vehicles are purchased as “box delete,” meaning they do not come with a pickup bed. Upon receipt of the trucks, utility beds will be installed and the trucks outfitted for snow plows by a separate vendor. Lights and radios will also be installed by a third vendor. Staff has procured estimates for this work, which amount to an additional \$12,478.91 per vehicle for a total cost of \$44,481.91 per vehicle or \$88,963.82 total. The fiscal year 2018 budget to procure the two vehicles is \$100,000.

Staff is seeking authorization to procure the trucks. The remaining work will be scheduled and purchased upon receipt of the trucks under separate purchase orders (approximately 75 days). Procurements greater than \$50,000 require Board approval.

Committee Activity: The Engineering Committee has not discussed this item.

Options for Consideration:

1. Authorize the General Manager to approve a purchase order for \$64,006.00 to Young Ford for two Ford F350 trucks.
2. Request additional information.
3. Other options as determined by the Board.

Recommendation: Staff recommends procuring the trucks (Option 1).