

## MONDAY, MARCH 25, 2019

Minutes of the 832<sup>nd</sup> meeting of the Metropolitan Water District of Salt Lake & Sandy

The Board Meeting of the Metropolitan Water District of Salt Lake & Sandy on Monday, March 25, 2019 began at 4:50 p.m. in the District's Board Room located at 3430 East Danish Road, Cottonwood Heights, Utah 84093.

The following trustees were present:

Tom Godfrey	-Chair
Donald Y. Milne	-Vice Chair
Patricia Comarell	-Secretary
Cindy Cromer	-Trustee
Joan Degiorgio	-Trustee
John H. Mabey, Jr.	-Trustee
Arthur D Hunter	-Trustee

Also present:

Mike DeVries, General Manager  
Annalee Munsey, Assistant General Manager  
Wayne Winsor, Assistant General Manager/Engineering & Maintenance Manager  
Blake Bowles, Executive Assistant  
Matt Tietje, Operations Manager  
Ryan Nicholes, Information Services Manager  
Cláudia Bauleth, Laboratory Manager  
Sonya Shepherd, HR Program Manager  
Ammon Allen, Engineering Supervisor  
Josh Croft, Accountant  
Dan Hartman, Hartman Management Group  
Shawn Draney, Snow Christensen & Martineau  
Mike Collins, Bowen Collins & Associates  
Keith Larson, Bowen Collins & Associates  
Adam Jones, Brown & Caldwell  
Jeff Budge, Provo River Water Users Association  
Korey Walsh, Stantec  
Steve VanMaren, Sandy resident

### **Work Session Agenda**

1. FY 2020 budget discussion
2. Other

### **Board Meeting Agenda**

1. Call to order
2. Public Comment
3. Legislative update

4. Management Advisory Committee report
  - a. Consider approval of additional FTE for Information Services
  - b. Reporting items
5. Consider approval of Board Meeting Minutes dated February 25, 2019
6. Consider acceptance of financial reports
7. Reporting/Scheduling items
  - a. Water supply
  - b. Other
8. Other business
9. Items to be discussed at future meetings
10. Closed session
  - a. Pending or reasonably imminent litigation
11. Adjourn

### **Work Session**

#### **FY 2020 budget discussion**

The tentative budget will be presented and considered for approval during the April board meeting. Ms. Munsey reviewed the highlights of the operations and maintenance budget for the fiscal year 2020 budget. Mr. Tietje presented on chemical and electrical costs projections. Mr. Winsor presented the asset management program and capital improvement project (CIP) planning process. Mr. DeVries discussed the proposed rate increases for member and non-member agencies. He also reviewed the reserve funds of the District.

#### **Other**

No other business was discussed.

### **Board Meeting**

#### **Call to order**

At 4:50 p.m. the Chair called the meeting to order and welcomed board members, staff and guests.

#### **Public comment**

The Chair invited public comments. Mr. VanMaren, a Sandy City resident, recommended that the District establish water rates for Sandy City based off the 5-year average instead of the period of record. He believes this will promote water conservation. Mr. VanMaren also recommended exploring ways to pay off existing debt faster.

#### **Legislative update**

Mr. Hartman provided a legislative update to the board. The efforts of the interim session work groups were successful. Three bills passed during the legislative session (HB 31, HJR1 and SB17). Mr. Hartman reported that more discussions will take place with regards to water conservation, property tax use, and the Great Salt Lake.

### **Management Advisory Committee report**

The Management Advisory Committee met in March 5, 2019. Mr. Mabey reported that the committee discussed an additional FTE for Information Services, conversion of an Engineer I position to an Engineer II, and the proposed increases to medical, dental, and other benefits. The committee also reviewed the salary and wages budget for FY20.

### **Consider approval of additional FTE for Information Services**

Ms. Munsey presented the need for an additional FTE in the Information Services Department. Staff is proposing to fill the open position and hire another Systems Administrator to support the District's IT needs. Staff is requesting the flexibility to hire up to two Systems Administrator positions. The Management Advisory Committee reviewed the proposed FTE and recommended approval by the full board. Due to the immediate need as well as the time it takes to fill IT positions, the committee also recommended approving the new FTE in the March board meeting instead of waiting until June when the FY20 budget is approved.

Mr. Mabey motioned to approve the addition of a new FTE in the Information Services Department; Ms. Comarell seconded the motion. The motion carried unanimously.

### **Reporting items**

No other business was discussed.

### **Consider approval of Board meeting minutes dated February 25, 2019**

Ms. Comarell motioned to approve the Board meeting minutes dated February 25, 2019, with correction noted; Ms. Cromer seconded the motion. The motion carried unanimously.

### **Consider acceptance of financial reports**

Mr. Hunter motioned to accept the January 2019 financial reports; Mr. Milne seconded the motion. The motion carried unanimously.

### **Reporting/Scheduling items**

Mr. DeVries referred the board members to the capital project reports in the board packet. Mr. Tietje reported on the water supply and health of the watershed. Fortunately, this has been a wet winter so the estimated annual allotment for the Provo River Project water supply will likely be 100 percent.

**Other business**

No other business was discussed.

**Items to be discussed at future meetings**

Ms. Cromer requested an update on the Utah Water Users Workshop annual conference at St. George.

**Closed Session**

Mr. Draney deemed it appropriate to go into closed session to discuss pending or reasonably imminent litigation. Mr. Milne motioned to go into closed session; Ms. Degiorgio seconded the motion and it carried unanimously. All other board members were present along with the following staff: Mr. DeVries, Mr. Winsor, Ms. Munsey, Mr. Draney and Mr. Bowles.

Mr. Milne motioned to go out of closed session; Ms. Comarell seconded the motion and it carried unanimously.

**Adjourn**

At 5:25 p.m. the board meeting adjourned.

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Tom Godfrey, Chair

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Patricia Comarell, Secretary