

Metropolitan Water District of Salt Lake & Sandy
Board Meeting Information
Last Update: July 31, 2019

Agenda Item: Consider approval of professional services agreements for survey services

Objective: Provide the Board a summary of the survey services selection for the purpose of recommending award of professional services agreements.

Background: The District advertises for Statement of Qualifications (SOQs) annually and retains SOQs on file for two years. The District draws from its on-file SOQs to assist with projects. On July 16, a selection committee met to choose a firm to assist with survey projects. The selection committee rated firms in three weighted categories: firm qualifications (40%), individual qualifications (40%), and reference checks (20%).

Seven SOQs were submitted by firms qualified to perform survey services on behalf of the District. The selection committee recommends entering into professional services agreements with Stanley Consultants, Psomas, and CRS Engineers to provide on-call survey services through June 30, 2021.

The District's annual survey budget is \$100,000. Although staff attempts to assign tasks evenly between the on-call surveyors, it is possible for any one firm to exceed \$50,000 in cumulative projects in any one fiscal year. Staff requests the Board approve award of these agreements. Individual tasks will be assigned as needs arise, each having a specific scope and fee.

Committee Activity: The Engineering Committee discussed this item on July 30, 2019.

Recommendation: The Engineering Committee recommends Board authorization to enter into professional services agreements with Stanley Consultants, Psomas, and CRS Engineers to provide survey services to the District through June 30, 2021.